Partner Organization Name: Pointe Coupee Early Childhood Coalition

Corps Member Position Title: Outreach Coordinator

Supervisor: Pheriche Perkins

Days/Hours of Service: M-F 8-4:00, every other Wednesdays and Thursdays 12-8

Physical Location: 230 Roberts Drive, New Roads, LA 70760

Organization Mission and/or Goals:
Our mission is lofty and doable. We strive to ensure that all birth to four-year-old children in Pointe Coupée Parish have access to the highest-quality early childhood developmental and educational programs so all are ready for school.

Program Mission and/or Goals:
The AmeriCorps member will work to ensure the community is actively engaged and aware of resources for families so that all children can have the best early childhood education and development.

Member Position Summary:
Promote, develop and protect family engagement as a driving force in PCECC’s work through family outreach and sharing the work of the coalition in the broader community.

Member Impact
The primary responsibility of the coordinator is to promote, develop and protect family engagement as a driving force in PCECC’s work.

This includes:

- Building out a network of family resources and publicizing them to the broader community of 1,200+ children
• Engaging with parents and families to access publicly funded services and resources including reaching all 500+ economically disadvantaged children
• Creating ongoing parent education and development structures and ensuring that they have consistent participation and reach four times a month
• Growing existing family engagement programs to service more people in rural areas

Essential Functions of Position:

• Building out a network of family resources and publicizing them to the broader community
• Engaging with parents and families to access publicly funded services and resources
• Creating ongoing family engagement events and ensuring that they have consistent participation and reach
• Growing existing family engagement programs to service more people through surveys and focus groups

Ideal Candidate Qualifications

This is a great entry level role! As long as you love kids, can bring your best self to the job, and are willing to learn we can teach everything else. Some experience in nonprofit administration, event management, family engagement, social media, community outreach is a plus.
High school diploma required

Required Transportation Requirements (ex: own vehicle or able bike to site)

Reliable transportation to the Coalition offices and transportation around Pointe Coupee parish